

**Rua Red**

South Dublin Arts Centre /
Ionad Ealaine Átha Cliath Theas
Plás Parthalán
Tallaght, D24 KV8N

Tel: +353 01 451 5960

Web: www.ruared.ie

Registration Number: 466638

Charity Number: CHY18403

Rua Red Part Time Café Assistant

Rua Red is seeking an enthusiastic, energetic, hardworking friendly individual who can show initiative to join our team on a part time, permanent basis. The individual should have excellent communication skills, be willing to learn and can work in a fast-paced environment. Experience of working within the catering and hospitality business is preferable.

Please send a CV and cover letter outlining why you would be suitable for this position to:

opportunities@ruared.ie before 6pm on Friday May 8th 2026

Interviews will take place during the week of the 11th May 2026

This position requires an immediate start.

The Rua Red Café provides high quality coffee served by fully trained baristas, a range of hot and cold drinks, gourmet sandwiches, soups and hot savouries. The space is flooded with natural light, courtesy of floor to ceiling wraparound windows. The Café provides eat-in service for 60 seated guests and a take-away service, hosts small events, and provides for internal catering needs for events in the building.

Café Opening Hours

Monday to Friday: 9.30am – 4pm

Saturday: 10am – 3pm

JOB DESCRIPTION

Part Time Café Assistant

OVERVIEW

The Cafe Assistant will assist with the day-to-day operations of the food counter and smooth running of the café seating area.

JOB DESCRIPTION**Counter Duties**

- Food preparation and serving
- Making teas and coffees
- Carrying out day-to-day hygiene and cleaning arrangements

- To support & implement the health & safety policy: food stock rotation, labelling and record keeping
- Dealing with customers and taking orders
- Handling cash and daily reconciliations
- Ensuring café area is stocked with supplies and clean and tidy

Customer Service

- Providing a high level of customer service at all times
- Excellent communication skills and happy temperament
- Ensure all comments and complaints are logged and dealt with in a courteous manner.
- Remaining up to date on activities and events in the centre

Health & Safety

- Carry out health and safety duties as specified in the organisation's safety statement
- Individual will be required to wear all black and will be provided with a uniform apron. Hair must be tied back at all times and hands/nails kept tidy.

Other

- Any other duties as assigned
- Attending internal meetings and training as agreed

Position details

- This is a part time, permanent position, 15 hours per week minimum (25 hours per week maximum) working between Monday to Saturday.
- Rate of pay €14.15 per hour
- This position requires an immediate start, with the successful candidate ideally starting on Monday 18th May.
- Interviews will take place during the week of the 11th of May.

We welcome submissions from all suitably qualified candidates, irrespective of gender, disability, marital or parental status, racial, ethnic or social origin, colour, religion, belief, or sexual orientation.