



Rua Red, South Dublin Arts Centre Job Description

Job Title: Housekeeping Assistant (Part-Time)

Immediate Supervisor: Housekeeping Supervisor
Line Manager: Finance and Operations Manager

Hours: 20 per week job (Mon - Sat: 6am- noon)

Rate of Pay: €9.80 per hour

Duties

- Carry out cleaning duties as identified by the Housekeeping supervisor.
- Ensure all cleaning is carried out to the highest standard.
- Inform housekeeping supervisor or technician of any damage you may come across.
- Inform Housekeeping supervisor or Finance & Operations Manager if there are any windows/ doors left open or lights left on over night.

Health and Safety

Carrying out health and safety duties as specified in the organisations safety statement

Other

Any other duties as assigned